

राजस्थान सरकार

कार्यालय वरिष्ठ विद्युत निरीक्षक विद्युत निरीक्षणालय

F-101, पंचशील मार्ग, बगड़िया भवन, सी-स्कीम, जयपुर

फोन नं. 0141-2220219 फैक्स नं. 0141-2220310

क्रमांक : प.2संस्था()व.वि.नि./2017/14544

दिनांक :

29 AUG 2017

कार्यालय आदेश

इस विभाग में दिनांक 04.09.2017 से एक्जिडिक्सी (Single Window) व्यवस्था के अन्तर्गत कार्य प्रारम्भ किया जा रहा है। अतः CEA Regulation 2010 के अन्तर्गत विनियम 43 एवं 32 के अन्तर्गत आने वाले ट्रांसफार्मर, लाईन एवं डी.जी.सेट, व सीलर एनर्जी की स्वीकृतियों से संबंधित आवेदन ऑनलाईन ही स्वीकार किये जायेंगे अर्थात् लाईन व्यक्तिगत रूप से कार्यालय में आवेदन स्वीकार नहीं किये जायेंगे।

वरिष्ठ विद्युत निरीक्षक,
राजस्थान, जयपुर

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दिनांक :

लिपि निम्नांकित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।

श्रीमान् वरिष्ठ शासन उप सचिव, ऊर्जा विभाग, जयपुर

श्री राजीव गुजराल, वरिष्ठ परियोजना अधिकारी, सूचना एवं प्रौद्योगिकी विभाग, जयपुर विद्युत निरीक्षक, विद्युत निरीक्षणालय, जयपुर/जोधपुर/कोटा को भेजकर निर्देशित जाते हैं कि उक्त निर्देशानुसार कार्यवाही करें तथा उक्त आदेशों की एक प्रति कार्यालय के नोटिस बोर्ड पर भी चस्पा करें।

सहायक विद्युत निरीक्षक, विद्युत निरीक्षणालय, जयपुर शहर/डिवीजन/अलवर/बहरोड़/भरतपुर/भीलवाड़ा/राजसंमद/उदयपुर/कोटा/जोधपुर/सिरोही/बीकानेर को भेजकर निर्देश दिये जाते हैं कि उक्त निर्देशानुसार कार्यवाही करें तथा उक्त आदेशों की एक प्रति अपने कार्यालय के नोटिस बोर्ड पर भी चस्पा करें।
श्री मनीष कुमार जैन, सहायक विद्युत निरीक्षक, जयपुर डिवीजन नोडल अधिकारी को निर्देशित किया जाता है कि उक्त आदेश को वेबसाइट पर अपलोड करें।

वरिष्ठ विद्युत निरीक्षक,
राजस्थान, जयपुर

Registration on Portal & Mapping of Existing Users

For New User & Existing Users of EID Application:-

Register on <https://sso.rajasthan.gov.in> website

You can register by using these options:-

1. If you have Bhamashah ID then first click on radio button. After click on button you have to enter Bhamashah ID and click on Next Button.
2. If you have both Bhamashah and Aadhar ID (UID) then click on Second radio button. After click on button you have to enter both bhamashah id and aadhar card id and click on next Button.
3. If you have only AadharID (UID) then click on Third radio button. After click on button you have to enter aadhar card id and click on Next Button.
4. If you have only Udhog Aadhaar Number (UAN) then click on Fourth radio button. After click on button you have to enter udhyog aadhaar number and click on Next Button.

If you don't have none of the above you can register with social networking also:

- a. You can register With Facebook account after click on facebook button.
 - b. You can register With Google account after click on google button.
5. After registering and logging on SSO Portal, user will be shown different icons to browse Departmental Portals of the Government.
 6. Click on "Electrical Inspectorate Department (EID)" icon.
 7. After this, system asks the user whether he/she is already registered with EID or not:-
 - a. If Yes, then click on 'Yes' radio button:

The user will be asked to enter his/her EID Login ID & Password for mapping with SSO ID. This is one time activity,

Thereafter, in subsequent sessions upon entering SSO ID & selecting EID portal, the user will automatically come to his/her respective screen in EID portal.

b. If No, then click on 'No' radio button The user will be asked to update his/her profile by updating the following details:-

1. District
2. House No./Plot No.
3. Street/Locality
4. Village/Town/City
5. Pincode

After submitting the form, user will automatically come to his/her respective screen in EID portal.

Transformer/Line/ Certificate under Regulation 43 CEA Regulation, 2010

Registration: Application Procedure

1. After opening EID portal, click on "menu icon". Click on "EID Certification Regulation 43 CEA Regulation 2010".
2. Form will appear in the right side, fill the form and attach appropriate documents (Refer below mentioned checklist)
3. After completion of the above instructions, submit the form and EID application number will be generated. Save it, might be required later for retrieving information.
4. If application and attached documents are ok then you'll get the acknowledgement message on your registered mobile number and email.
5. After payment of prescribed fees, application will be sent to the connecting AEI office for site inspection.
6. Applicant will be informed by the AEI for site inspection
7. After site inspection carried out by the AEI, he will inform applicant that the installation is ok or not ok. As per regulation 43 if yes then the application will be sent to Electrical Inspector office for granting online approval and if No, i.e. under process then the applicant will get message to deposit 50 % of previous inspection fee.
8. The applicant should rectify all defects as per regulation and deposit re-inspection fee again. after deposition of re-inspection fee, AEI will again inspect the site and report to Electrical Inspector for on-line generation of approval and the citizen can download the approval certificate.

Tracking of Registration/Renewal Application

User may check the current status of his/her application on the home page with his/her login in the listed applications. User may also search the application status by keying in the Application Number in the text box given on the top of the page (under the links) & by clicking "Search" Button. By clicking the Application Number link, the user will be shown the details of filled data in non-editable form. Below, there is a table of "Audit Trail" which displays the reverse chronological list of actions along with details (who, when & what).

Notification/Intimation related to Registration/Renewal

User shall be intimated about the action taken by the software, periodically, through SMS alerts and emails. User may also check the status online on the web portal any time, anywhere.

Document Checklist

Documents to be uploaded-

(**NOTE:** e-filing of application, e-payment, e-submission of document is mandatory, No hard copies required, Approved certificates are issued online.)

1. Transformer invoice
2. Transformer testing report
3. detailed load list
4. Vidhyut nigam Demand note copy
5. F- Form given by Electrical Contractor
6. Contractor licence copy
7. Supervisor licence copy
8. Transformer substation/cable/line pole photo from 10 feet distance
9. Transformer name plate photo with clearly visible S. No.

Transformer/Line/ Certificate under Regulation 43 CEA Regulation, 2010

1. Applicants shall be solely liable for correctness and genuineness of information/uploaded documents in the registration form under the Act.
2. Applicants are advised to check the detailed guidelines and regulation before submitting their application as fees once submitted will not be refunded.
3. No misuse of Regulation is acceptable. In case of such issue, it will be treated as crime and punishable under law.
4. Electrical Inspectorate Department reserves the right to cancel the applicant if the details found at any subsequent stage appear to be fraud.
5. These terms and conditions shall be governed and constituted in accordance with the Indian Laws. Any dispute arising under these terms and conditions shall be subject to the exclusive jurisdiction of the courts of Rajasthan.

Generator Certificate under Regulation 32 CEA Regulation, 2010

Registration: Application Procedure

1. After opening EID portal, click on “menu icon”. Click on “EID Certification Regulation 32 CEA Regulation 2010”.
2. Form will appear in the right side, fill the form and attach appropriate documents (Refer below mentioned checklist)
3. After completion of the above instructions, submit the form and EID application number will be generated. Save it, might be required later for retrieving information.
4. If application and attached documents are ok then you’ll get the acknowledgement message on your registered mobile number and email.
5. After payment of prescribed fees, application will be sent to the connecting AEI office for site inspection.
6. Applicant will be informed by the AEI for site inspection
7. After site inspection carried out by the AEI, he will inform applicant that the installation is ok or not ok. As per regulation 32 if yes then the application will be sent to Electrical Inspector office for granting online approval and if No, i.e. under process then the applicant will get message to deposit 50 % of previous inspection fee.
8. The applicant should rectify all defects as per regulation and deposit re-inspection fee again. after deposition of re-inspection fee, AEI will again inspect the site and report to Electrical Inspector for on-line generation of approval and the citizen can download the approval certificate.

Tracking of Registration/Renewal Application

User may check the current status of his/her application on the home page with his/her login in the listed applications. User may also search the application status by keying in the Application Number in the text box given on the top of the page (under the links) & by clicking “Search” Button. by clicking the Application Number link, the user will be shown the details of filled data in non-editable form. Below, there is a table of “Audit Trail” which displays the reverse chronological list of actions alongwith details (who, when & what).

Notification/Intimation related to Registration/Renewal

User shall be intimated about the action taken by the software, periodically, through SMS alerts and emails. User may also check the status online on the web portal any time, anywhere.

Document Checklist

Documents to be uploaded-

(**NOTE:** e-filing of application, e-payment, e-submission of document is mandatory, No hard copies required, Approved certificates are issued online.)

1. Generator invoice
2. Generator testing report
3. Detailed load list
4. F- Form given by Electrical Contractor
5. Contractor licence copy
6. **Supervisor licence copy**
7. **Generator pole photo from 10 feet distance**
9. Generator name plate photo with clearly visible S. No.

Generator Certificate under Regulation 32 CEA Regulation, 2010

1. Applicants shall be solely liable for correctness and genuineness of information/uploaded documents in the registration form under the Act.
2. Applicants are advised to check the detailed guidelines and regulation before submitting their application as fees once submitted will not be refunded.
3. No misuse of Regulation is acceptable. In case of such issue, it will be treated as crime and punishable under law.
4. Electrical Inspectorate Department reserves the right to cancel the applicant if the details found at any subsequent stage appear to be fraud.
5. These terms and conditions shall be governed and constituted in accordance with the Indian Laws. Any dispute arising under these terms and conditions shall be subject to the exclusive jurisdiction of the courts of Rajasthan.

Approval Procedure for Approval

1. Application shall be received online by the competent authority at the department. The competent Authority shall check the applicant and the documents submitted.
2. If the application is not complete or any document is not legible or not fulfilling the criterion for required document
 - O The competent authority will seek a clarification from the applicant
 - O Applicant shall be intimated about the same through Email/SMS & the clarifications sought shall become visible in the web interface under the application details.
 - Applicant shall suffice the shortfalls/ required information and submit the application.
3. If the application is complete, concerned authority shall approve it and the user/applicant shall be instructed to pay the fees.
4. User shall login into the system, check the application & click on the “ Make payment” Button Payment can be done with the help e-mitra or bank gateway.
5. After payment the application forward it connecting Assisnat Electrical Inspector and he will intimate the inspection date at site when the Transformer/DG set/wind mill/ Solar panel/ ericts. if the installation or applicant incomplete or not infilling the regulation issued

Registration/ Renewal Procedure, Fee and Timeline for Regulation

1. Registration of User on Electrical Inspectorate Department Portal (Web Application)
2. Registration/ Renewal under Electrical Inspectorate Department Regulation
 - (a) Transformer/ Line permission Certificate under Regulation 43 of CEA Regulation 2010
 - (b) Generator Permission certificate under Regulation 32 Of CEA Regulation, 2010

Registration/ Renewal Procedure, Fee and Timeline for Regulation

Name of Acts	Time line (Mandated by Department)
(a) Transformer/ Line permission Certificate under Regulation 43 of CEA Regulation 2010	7 Days form date of submission of complete application along with requisite fee and documents
(b) Generator Permission certificate under Regulation 32 Of CEA Regulation, 2010	7 Days form date of submission of complete application along with requisite fee and documents

Instructions for providing information on the Website

(website provides information, guidelines, archives, etc. This is available on the home page without log in/sign up' website provides link to portal/Application, which allow visitors to complete online tasks such as: fill application online, pay online. This is available only after creating log in/sign up)

The following aspects have to be covered while providing information on the website for applicants specific to approval:

Name of Main Tab:

. Applicant corner or Information for Applicant/Users etc

1. Sub Tab-1 : Approval procedure

- a) Applicable steps for applicant and approving authority (ies) from application submission to application approval.
- b) Mention of mandate that applications shall be received and processed online only.
- c) Timelines
- d) information on fees across
- e) information on the comprehensive list of the documents that need to be submitted as part of the application
- f) The same can also be illustrated/supplemented with a process maps
Please Note: The steps should not refer to Acts or rules and must be comprehensive in itself

2. Sub-Tab-2 : Approval Timeline

- a) clear timelines for end to end approval shall be highlighted clearly on the portal/website.
- b) Timelines to be mandated through a Public service Guarantee Act and provide link to Public Service Guarantee Act

3. Sub Tab-3 : Acts/Rules/Notification (Latest with all Amendments)

- a) Relevant Acts/Rules/Notifications to be provided

b) Notification /work order to be uploaded stating that all applications have to be submitted online only

4 Sub Tab- 4 : Online user Manulas Videos

a) Add user manuals/videos to guide the user in the online application process

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a) Link to department portor/ swcs portat

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b/ There are no physical touch-points in the application process. This means that entrepreneurs are not required to physically present and submit all documents for verification before the certificate is issued. Provision for entrepreneurs to upload digital signature certificates to submit their documents through the online svstem

a

3

a

a)

b)

3.

a)

b)

TIME LINE FOR ONLINE APPLICATION

S.No.	Approvals	Time Limit	View Order
1	Transformer/Line/ Certificate under Regulation 43 CEA Regulation, 2010	7 Days	View
2	Generator Certificate under Regulation 32 CEA Regulation, 2010	7 Days	View

